

**FAMILY & COMMUNITY SUPPORT SERVICES ADVISORY BOARD**  
**TERMS OF REFERENCE**  
**REVISED RES # 181/12/21**

<b>PURPOSE</b>	The FCSS Advisory Board will function in an advisory capacity to Town Council and Administration to enhance, strengthen and stabilize family and community life:
<b>MEMBERSHIP</b>	<ul style="list-style-type: none"><li>▪ One (1) Council member;</li><li>▪ Five (5) public-at-large representatives (Town residents); and</li><li>▪ One (1) public-at-large representative (Rocky View County resident)</li></ul>
<b>AUTHORITY</b>	<p>The FCSS Advisory Board shall:</p> <ul style="list-style-type: none"><li>▪ Participate in the development and review of priorities for FCSS project funding in accordance with the terms of the Family and Community Support Services Act and Regulation and for UW project funding based on the terms of the current Letter of Agreement;</li><li>▪ Prioritize project applications based on community needs and priorities. Provide recommendations for funding allocation of FCSS and United Way grant dollars;</li><li>▪ Develop and facilitate the delivery of fundraising activities that will strengthen our position to achieve positive change and build a strong community;</li><li>▪ Make recommendations to Council for the allocation of funds based on the FCSS Act, United Way of Calgary and Area Agreement and established FCSS and Council priorities for:<ul style="list-style-type: none"><li>○ FCSS grant funding</li><li>○ United Way of Calgary and Area grant funding;</li></ul></li><li>▪ Monitor progress and outcomes of funded social initiatives within the community;</li><li>▪ Increase awareness of social issues and the services and resources available for Cochrane and area residents; and</li><li>▪ Comply with the Town of Cochrane Procedural Bylaw and Municipal Government Act.</li></ul>
<b>TERM</b>	On-going
<b>FUNDING</b>	As authorized by Council during the annual budget cycle.
<b>APPROVAL DATE</b>	March 25, 2019 (Resolution #83/03/19)