

TOWN OF COCHRANE

Building Safety Codes

101 RancheHouse Rd.

Cochrane, AB T4C 2K8

Phone: 403-851-2572 Fax: 403-932-2935

Email: safety.codes@cochrane.ca



Fields marked with an * are required

Homeowner Building Permit Application

OWNER INFORMATION

Owner Name*	Phone*
Mailing Address*	Email*
City & Postal Code*	Fax
Project Address*	Legal Description
	Lot/Condo Unit Block Plan
Type of Construction *	Estimated Construction Value*

Development Permit Number (if applicable) Check in the [Land Use Bylaw](#)

* Existing Concealed Work? If "Yes" see the [concealed work process](#)

PROJECT INFORMATION

Square footage of affected area only		Square footage of affected area only	
Main Floor	sq. ft.	Accessory Suite	sq. ft.
Second Floor	sq. ft.	Det. Garage/Accessory Bldg.	sq. ft.
Basement Dev	sq. ft.	Deck Only	sq. ft.
Attached Garage	sq. ft.	Interior/Exterior Reno	
Deck (with residential application only)	sq. ft.	Wood Burning Stove	
Sub Trades (if known)		Permit Fee (min \$90.00 + min \$4.50 SCC Fee)	
Electrical		Phone	
Plumbing		Phone	
Gas			

APPLICANT DECLARATION I certify that I am the owner/agent submitting this application and construction will be completed in accordance with the Alberta Safety Codes Act and Regulations and will commence within **90 days**. I understand homeowner permits are to be completed within **365 days**.

I have read and understand the applicant
declaration *

Applicant Name(Print)

Application Date(mm,dd,yyyy)

The personal information requested is collected under the Safety Codes Act, Section 63, The Municipal Government Act, Section 301.1, the Alberta Freedom of Information and Protection of Privacy Act (FOIP) Section 33(c) and will be protected under Part 2 of the FOIP Act. The information is used for issuing permits, safety codes compliance verifications, monitoring and property assessment purposes. Information collected by public bodies forms part of a file that may be available to the public. Please direct any questions about this collection to: FOIP Coordinator, 2nd Floor, 101 Ranchehouse Road, 403-932-2674 or FOIP@cochrane.ca.

The Alberta Safety Codes Act requires that a permit be obtained prior to beginning construction. Failure to obtain permits may result in the applicant being charged a double fee.

An assessment fee will be added to the cost. Other fees such as water meter, recycling cart or security deposits may be applied depending on the project type. Go to the following link. [Budget](#) Click on Service Fees then scroll to "Safety Codes" and check for the appropriate fee. The invoice will reflect the final cost of the permit.

TOWN OF COCHRANE

Building Safety Codes

101 RancheHouse Rd.

Cochrane, AB T4C 2K8

Phone: 403-851-2572 Fax: 403-932-2935

Email: safety.codes@cochrane.ca



Fire Safety Plan

THIS PLAN MUST BE POSTED ONSITE AND OCCUPANTS/EMPLOYEES ARE EXPECTED TO
BE TRAINED IN HOW TO FOLLOW ITS PROVISIONS

Address:

Description of Project:

Contact Personnel:

Phone #:

Specific Considerations:

- Fire extinguisher(s) will be available at all times during the progress of the construction
- Access to fire hydrants and buildings for fire apparatus must be maintained

Emergency Response Numbers: FIRE/POLICE/AMBULANCE: 9-1-1

General Considerations:

- A WARNING SYSTEM will be in place to warn of potential threats, and facilitate evacuation (yelling, ringing of a bell or horn, etc.)
- EVACUATE via the nearest exit if you are warned of a fire
- PROCEED to the main entrance (outside) and report to the Fire Department
- FIGHT the fire ONLY if it is small and you are NOT ALONE

Hazards Control:

- At the end of each day combustible refuse will be cleared from the site area and disposed of in bins or stored in neat piles. Unused construction material will be kept neat and orderly.
- No open-flame devices will be used inside buildings unless a dedicated watch is in place
- Liquid Propane Tanks or flammable liquids containers are not allowed within buildings

This Fire Safety Plan is designed in conformance with and is a requirement of Division B, Section 2.8.2 of the Alberta Fire Code, and on signature, becomes an agreement between the building owner/contractor and the Town of Cochrane Fire department.

I have read and understand the above

Building Owner/Contractor Name:

Date: