

THE TOWN OF COCHRANE

Explore your potential with us!



A complete job description and further information is available at:
www.cochrane.ca

Questions may be directed to:
Colin White
Planning Manager
403-851-2563

APPLICATIONS CLOSE
4:00 p.m. Monday February 1, 2010

Human Resources Division
Town of Cochrane
101 RanchoHouse Road
Cochrane AB, T4C 2K8
Fax: 403-851-2591

Preferred submission method –
Email to;
humanresources@cochrane.ca in
either Word 2003 or PDF format or
forward via fax or mail.

The Town of Cochrane thanks all applicants for their interest, but advises that only those selected for an interview will be contacted.

Type	Perm - Full Time
Hours	35 hours p/w
Salary	\$62,857 to \$73,950



Cochrane is a family oriented community located in the breathtaking Bow Corridor in southern Alberta. We are situated within minutes of both the Rocky Mountains and the City of Calgary....come for the opportunity....stay for the lifestyle!

DEVELOPMENT PLANNER II

The responsibilities include:

- Processing statutory and non-statutory planning documents, subdivision and development permit applications.
- Providing guidance and advice to Cochrane Planning Commission, Council, Subdivision Approving Authority, Subdivision and Development Appeal Board and ad hoc planning committees when required.
- Assisting in developing and implementing planning process improvements.
- Providing mentoring and direction to the Development Planner, Level I and backup for Planning and Engineering team members in their absence.
- Responding to public inquiries with respect to current planning matters.
- Working with applicants and stakeholders to resolve issues arising from planning applications.
- Providing updated planning information to the GIS administrators.
- Assisting in negotiation of Subdivision Servicing Agreements.

Required skills and qualifications:

- Post secondary degree in Planning or related field and a minimum 3 years experience in a municipal planning environment.
- Membership or eligibility for membership in the A.A.C.I.P.
- Demonstrated problem solving skills.
- Strong computer, presentation and communication skills.
- Excellent attention to detail and timelines.
- Experience with municipal planning processes and practices.
- Ability to work on an independent basis and as a team member.
- Strong external and internal customer service skills.

We foster an environment that values a work-life balance and offer an excellent benefits package, including a Pension Plan, Learning & Wellness benefit, Health Care Spending Account, compressed work week option and a competitive annual salary commensurate with education and experience.