

**TOWN OF COCHRANE**  
**Protective & Community Services**

**COCHRANE FAMILY & COMMUNITY SUPPORT SERVICES ADVISORY BOARD**

**AGENDA**

**DATE:** Jan 4, 2023  
**TIME:** 6:30pm  
**PLACE:** FCSS basement meeting rooms

**Chairperson:**

**Vice Chairperson:** Theresa Newland  
**United Way & Rural Rep:** Margaret Stevens  
**Town Council Rep:** Councillor Patrick Wilson

**Members:** Diana Lowe  
Kaitlin Chamberlain

**FCSS Staff:** Kim Krawec, Manager, FCSS  
Nicole Copses, Administrative Assistant

**Guest:** Mitchell Hamm, Director, Protective & Community Services

**Regrets:**

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- 1. Call to Order**
  - 2. Agenda**
    - a) Agenda additions/deletions
    - b) Adoption of the agenda
  - 3. Adoption of Minutes from Previous Meetings**
    - a) Dec 7, 2022 - regular meeting
  - 4. Delegations/Committee Reports**
    - a) Town Council report- Councillor Wilson
    - b) Manager's report- Kim Krawec
  - 5. New Business**
    - a) Board Election – Chair & Vice Chair
    - b) Meeting times and dates
    - c) Confidentiality Agreements
    - d) Board member recruitment update

**6. Ongoing Business**

- a) Fundraising

**7. Round Table Items**

- a) Board members information sharing

**8. Correspondence**

- a) FCSSAA News December 2022 (attached)

**9. Next Meeting**





**fcssaa**  
Family and Community Support  
Services Association of Alberta

# SEASON'S GREETINGS

From the FCSSAA



## MESSAGE FROM MURTAZA JAMALAY, PRESIDENT FCSSAA

As another year comes to an end, I'd like to take a moment and extend thanks to those that have been instrumental in the FCSSAA's success. I'm honored to be the newly elected president and in my short tenure I have to come to appreciate those that so diligently support our organization.

I want to personally thank our former board members as they have left the organization in a strong position. We will definitely miss Karen Rosvold, Judy Smith, Debbie Wood, and Duane Didow as they represented the board and their regions with such passion.

Our conference last month was an overwhelming success. I'd like to recognize all those involved in the planning and preparation and thank those that were able to attend and participate. I hope you are all recharged and have some new ideas about how to support your local programs in 2023. I want to thank Minister Nixon, Stephen Gauk, and Courtney Rippin Kaufman for attending our conference and presenting. They continue to entrench the strong relationship we have with the province.

We are proud to welcome four new members to our board this year! I'd like to welcome Kayla Blanchette (Northeast Region), Kelly Nelson (Bow River), Roxanne Perron (Northwest Region), Lynn Smid (Directors' Network) and Bobby Jo Stannard (Directors' Network Chair) to our board and look forward to the fresh ideas that they bring. Thank you for putting your names forward to support FCSS programs across the province.

In the upcoming year our board looks forward to advancing our communication and strategic plan. Our hope is that every Albertan understands the importance of FCSS' role in prevention. These last few years have tested our resolve and challenged our programs to adapt, but we can't lose sight of the importance that preventive work accomplishes in every one of the communities we represent.

Lastly, I'd like to thank our administrative team, Mellissa, Colleen and Judy. With their leadership, our organization continues to thrive. We are fortunate to have such amazing staff to support our initiatives.

On behalf of the FCSSAA board, I wish everyone a safe and joyous holiday season and all the best in 2023.

A handwritten signature in black ink, appearing to read 'Murtaza Jamalay'.



**TOWN OF COCHRANE**  
**Protective & Community Service**

**COCHRANE FAMILY & COMMUNITY SUPPORT SERVICES ADVISORY BOARD**

**MINUTES**

**DATE:** Dec 7, 2022  
**TIME:** 6:00pm  
**PLACE:** Aama Nepalese Cuisine

**Chairperson:** Valerie Borsos  
**Vice Chairperson:** Theresa Newland  
**United Way & Rural Rep:** Margaret Stevens  
**Town Council Rep:** Councillor Patrick Wilson

**Members:** Lyle Balmer  
Diana Lowe  
Kaitlin Chamberlain

**FCSS Staff:** Kim Krawec, Manager, FCSS  
Nicole Copses, Administrative Assistant

**Guest:** Mitchell Hamm,  
Director, Protective & Community Services

**Regrets:**

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**1. Call to Order**

Called to order at 6:29pm

**2. Agenda**

- a) Agenda Additions/Deletions
  - i. None
- b) Adoption of the Agenda

**MOTION:** Moved by Councillor Patrick Wilson that the FCSS Advisory Board adopt the agenda for the Dec 7, 2022, Regular Board Meeting. All in favor.

**CARRIED**

**3. Adoption of Minutes from Previous Meetings**

- a) Nov 2, 2022 - Regular Meeting

**MOTION:** Moved by Margaret Stevens that the FCSS Advisory Board adopt the minutes from Nov 2, 2022, Regular Board Meeting. All in favor.

**CARRIED**

#### **4. Delegations/Committee Reports**

a) Town Council Report – Councillor Wilson

- i. Councillor Wilson shared information on the Cochrane sign that will be located on the retaining wall on fourth avenue.
- ii. Councillor Wilson shared an update regarding the town budget discussions. The tax increase will be 3.7% this year. The surplus from the last year was utilized. Council will have one final vote at the next meeting.
- iii. Councillor Wilson shared information regarding the RCMP presentation at the last council meeting.

b) Manager's Report – Kim Krawec

- i. Kim shared information regarding the communication survey.
- ii. Kim provided an update regarding the neighbourhood position. The person will hopefully be confirmed in a few weeks and start in early January.
- iii. Kim shared that FRN and Big Hill Haven partnered on applying for a grant to provide childminding to mothers while they are meeting with a Big Hill Haven representative.
- iv. Kim shared that food security is a major issue in our community right now. We have smaller compact emergency hampers, and some emergency gift cards to hand out if people are in need as the food hampers are full for the month of December.
- v. Kim shared an update on the Kiwanis Toy Project. We currently have 150 kids registered and 72 on the waitlist.
- vi. Kim provided an update on the Ukrainian support position, currently there are ESL classes, driving classes and a mental health group. There will be a Malinka party (Ukrainian New Year's Eve) happening on January 14. Nicole will send out more information as it becomes available. Chantal's contract is almost up, she will be heading to the RancheHouse to work in the Diversity and Inclusion position starting on January 9, 2023.
- vii. Kim provided an update on the Board member recruitment.

#### **5. New Business**

- a) None

#### **6. Ongoing Business**

- a) None

#### **7. Round Table Items**

- a) Board members information sharing

#### **8. Correspondence**

- a) None

**9. Next Meetings**

- a) Jan 4, 2023 (6:30pm)
- b) Feb 1, 2023 (6:30pm)

**10. Adjournment:**

Adjournment 6:50pm

\_\_\_\_\_  
Date

\_\_\_\_\_  
, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kim Krawec, Manager of FCSS