

TOWN OF COCHRANE
Development & Community Services

COCHRANE FAMILY & COMMUNITY SUPPORT SERVICES ADVISORY BOARD

AGENDA

DATE: Mar 4, 2020
TIME: 6:00pm – FCSS Advisory Board Meeting
PLACE: The ‘Stable’ Meeting Room, Cochrane FCSS

Chairperson & United Way Rep: Margaret Stevens
Vice Chairperson & Rural Rep: Rick Lancaster
Town Council Rep:

Members: Gresal Tapulao
Ryan Koudys-Stone
Lorraine Palmer
Lyle Balmer
Valerie Borsos

FCSS Staff: Kim Krawec, Manager, FCSS
Nicole Copses, Administrative Assistant

Regrets: Councilor Marni Fedeyko

Cheque presentation night for 2020 Grants

- 1. Call to Order – Margaret Stevens, Chair**
 - a) Welcome and Introductions
- 2. Agenda**
 - a) Agenda Additions/Deletions
 - b) Adoption of the Agenda
- 3. Adoption of Minutes from Previous Meetings**
 - a) Feb 5, 2020 – Regular Meeting
- 4. Delegations/Committee Reports**
 - a) Town Council Report – Councillor Fedeyko
 - i. N/A
 - b) Manager’s Report – Kim Krawec

5. New Business

- a) Debrief cheque presentation night
- b) Discuss funded group presentations (Apr, May, Jun, Sep & Oct)
- c) Discuss monthly program highlights

6. Ongoing Business

- a) Review final reports from the 2019 Grants
- b) Discuss grant schedule for 2021 Grants (attached)

7. Standing Items

- a) Fundraising – Margaret
- b) Cochrane Cares – Kim
- c) United Way update – Margaret
- d) Rural update – Rick/Margaret
- e) Caregiver support update – Rick

8. Round Table Items

- a) Board members information sharing

9. Correspondence

- a) N/A

10. Next Meetings

- a) Apr 1, 2020 – 6:30pm, Homestead Building, Regular meeting
- b) May 6, 2020 – 6:30pm, Homestead Building, Regular meeting

Upcoming Events: (optional)	More info:
<p>One to One Consultations with IntegraOrg See dates and times on page 2, Free HomeStead Apartment Bldg. #1, 209 Second Ave W See description details on page 21</p>	<p>Register: cochrane.ca/ProgramGuide or 403-851-2250</p>
<p>Trico Charitable Foundation Wed, Mar 11, 6-8pm, Free HomeStead Apartment Bldg. #1, 209 Second Ave W See description details on page 21</p>	<p>Register: cochrane.ca/ProgramGuide or 403-851-2250</p>
<p>Thrive: A Community Leadership Initiative of Momentum Calgary Thu, Mar 12, 6-8pm, Free HomeStead Apartment Bldg. #1, 209 Second Ave W See description details on page 22</p>	<p>Register: cochrane.ca/ProgramGuide or 403-851-2250</p>
<p>HR Basics Wed, Apr 8, 9am-12pm, Free HomeStead Apartment Bldg. #1, 209 Second Ave W See description details on page 22</p>	<p>Register: cochrane.ca/ProgramGuide or 403-851-2250</p>
<p>Finance 101 Wed, Apr 8, 1– 4pm, Free HomeStead Apartment Bldg. #1, 209 Second Ave W See description details on page 22</p>	<p>Register: cochrane.ca/ProgramGuide or 403-851-2250</p>
<p>Healthy Habits Wed, See page 23 for dates, 6-7:30pm, Free HomeStead Apartment Bldg. #1, 209 Second Ave W</p>	<p>Register: cochrane.ca/ProgramGuide or 403-851-2250</p>
<p>Mindfulness Sat-Sun, Apr 4-5, 9am- 4:30pm, \$50 HomeStead Apartment Bldg. #1, 209 Second Ave W See description details on page 23</p>	<p>Register: cochrane.ca/ProgramGuide or 403-851-2250</p>
<p>Cochrane Wide Food Drive Sat, Apr 25, 10am</p>	
<p>Cochrane Trade Show Sat & Sun, May 2-3 Spray Lake Sawmills Family Sports Centre</p>	<p>Register: cochrane.ca/ProgramGuide or 403-851-2250</p>
<p>Emergency Preparedness Workshop- E-Prep Tue, Mar 31, 6:30-8:30pm, \$25 HomeStead Apartment Bldg. #1, 209 Second Ave W See description details on page 26</p>	<p>Register: cochrane.ca/ProgramGuide or 403-851-2250</p>
<p>Community Helpers to Support Youth Wed-Thu, May 6-7, 9am-4:30pm, Free HomeStead Apartment Bldg. #1, 209 Second Ave W See description details on page 24</p>	<p>Register: cochrane.ca/ProgramGuide or 403-851-2250</p>
<p>Mental Health First Aid for Adults Who Interact with Adults Wed-Thu, May 12 & 13, 9am-4:30pm, \$50. HomeStead Apartment Bldg. #1, 209 Second Ave W See description details on page 24</p>	<p>Register: cochrane.ca/ProgramGuide or 403-851-2250</p>

Cochrane FCSS/United Way Grant Funding Process 2021

- **Ad to go out in the papers & Application available to organizations**
 - Wed, Aug 26, 2020
- **Deadline for Submission**
 - Wed, Sep 23, 2020 at noon
- **Application Packages to Board for Review**
 - Include funded group overview in email
 - Fri, Sep 25, 2020
- **Questions for applicants & Presentation Decision – Oct 7, 2020 Meeting**
 - **Q's & Concerns –**
 - Bring questions to the Board Meeting (areas where you believe that we need additional clarity)
 - Nicole and Kim will submit questions to applicants
 - Deadline for applicants to respond - Wed, Oct 14, 2020 at 4:30pm
 - **Presentation Decision (Who do you want to present?)**
 - All new applicants
 - Applications that may require additional clarity
- **Group Presentations (extra meeting)**
 - Wed, Oct 21, 2020 at 5:30pm (supper included)
- **Decision Night**
 - Wed, Nov 4, 2020 at 5:30pm (supper included)
 - Post it note discussion
 - Excel document for decisions
 - Letters that will be sent out will need to say pending approval from Council and final reporting from 2020
- **Review final reports from 2020 (due on Jan 31, 2021 from organizations)**
 - Mon Feb 3, 2021 (Add in extra board meeting in Feb or move back to Feb 10)
 - Discuss and bring questions to Board meeting
 - Input council sheet and prepare Council presentation
- **Funding Recommendation Presentation to Council –**
 - Mon Mar 8, 2021 (tentative)
 - Agreements to organizations by Mar 16, 2021
- **Cheque Presentation Night –**
 - Mon Mar 24, 2021 (tentative) (special meeting night)