

TOWN OF COCHRANE
Development & Community Service

COCHRANE FAMILY & COMMUNITY SUPPORT SERVICES ADVISORY BOARD

Minutes

DATE: Jan 6, 2021
TIME: 6:30pm
PLACE: Virtually - [FCSS Advisory Board Meeting Link](#)

Chairperson & United Way Rep: Margaret Stevens
Vice Chairperson & Rural Rep: Rick Lancaster
Town Council Rep: Councillor Marni Fedeyko

Members: Gresal Tapulao
Valerie Borsos
Lyle Balmer
Ryan Koudys-Stone
Lorraine Palmer

FCSS Staff: Kim Krawec, Manager, FCSS
Nicole Copses, Administrative Assistant

Regrets:

1. Call to Order – Margaret Stevens, Chair

- i. Margaret called the meeting to order at 6:32pm.

2. Agenda

- a) Agenda Additions/Deletions
 - i. None
- b) Adoption of the Agenda

MOTION: Moved by Rick Lancaster that the FCSS Advisory Board adopt the Agenda for the Jan 6, 2021, Regular Board Meeting. All in favor.

CARRIED

3. Adoption of Minutes from Previous Meetings

- a) Dec 2, 2020 – Regular Meeting

MOTION: Moved by Margaret Stevens that the FCSS Advisory Board adopt the minutes from the Dec 2, 2020, Regular Meeting. All in favor.

CARRIED

4. Delegations/Committee Reports

- a) Town Council Report – Councillor Fedeyko
 - i. Councillor Fedeyko provided an update from the last council meeting.
 - ii. Councillor Fedeyko shared the first Council meeting for 2021 will be on Mon.
- b) Manager’s Report – Kim Krawec
 - i. Kim provided an update regarding the FCSS/UW Partnership Grant for organizations. We were granted \$65,621.00 to provide to organizations.
 - ii. Kim shared that we have a practicum student starting next week, she will be working with us for 4 months.
 - iii. Kim shared that she will be presenting to Council on Mon Jan 11, 2021. It will be an update on what has been happening within FCSS.
 - iv. The Town of Cochrane’s new CAO started on Monday, Mike Derricott. Drew Hyndman is returning as Manager of Development and Community Services.
 - v. The FCSS Annual Summery report will completed soon. Reports will be sent to Town Council, MLA’s, funders and partners.
 - vi. Kim shared that she currently reviewing the strategic plan information and all the different programs that the FCSS organizes.
 - vii. Kim provided an update with staff working out of the office. We are still rotating staff in the office and working from home as per AHS guidelines.
 - viii. Kim shared information on the last SRTF Cochrane Strong Speaker Series, Grief and the Pandemic with Dr. Jody Carrington, PhD.

5. New Business

- a) Board election – Chair & Vice Chair
 - i. The Advisory Board elected members to the positions of Chairperson and Vice-Chairperson.

MOTION: Moved by Councillor Fedeyko that the FCSS Advisory Board elect Margaret Stevens as FCSS Advisory Board Chairperson. All in favor.

CARRIED

MOTION: Moved by Margaret Stevens that the FCSS Advisory Board elect Rick Lancaster as FCSS Advisory Board Vice Chairperson. All in favor.

CARRIED

- b) Confidentiality Agreements
 - i. Kim provided information regarding the confidentiality agreements that are required to be signed yearly.

c) Discussion on standing agenda items

- i. The Advisory Board discussed the standing items on the agenda. The members agreed that we should change the Cochrane Cares item to Community Trends and add Social Recovery Task Force updates. The Advisory Board also discussed adding Advocacy and Awareness to standing items.

6. Ongoing Business

a) Advocacy and awareness for FCSS

- i. The Advisory Board members discussed ideas to increase awareness and provide advocacy for FCSS.

Lorraine Palmer left at 8:15pm

7. Standing Items

a) Fundraising

- i. Margaret shared an idea to fundraise with a new initiative called Be Connect, she will bring more information to the next meeting.
- ii. Marni shared that once COVID-19 restrictions are lifted she would like to hold the Jail and Bail fundraiser.

b) Cochrane Cares – Kim

- i. None

c) United Way update – Margaret

- i. None

d) Rural update – Rick/Margaret

- i. None

e) Caregiver support update – Rick

- i. Rick shared that COMPASS for the Caregiver will be starting on Jan 19, 2020.
- ii. Rick will provide a clip with information on the program for everyone to send out to their networks.

8. Round Table Items

a) Board members information sharing

- i. Board members shared updates.

9. Correspondence

- a) N/A

10. Next Meetings

- a) Feb 10, 2021- 6:30pm
- b) Mar 3, 2021- 6:30pm

11. Adjournment:

Adjournment 8:35pm

2021.02.26

Date

Marg Stevens

Margaret Stevens, Chair

February 26, 2021

Date

Nicole Copses

Nicole Copses, Recording Secretary