

**TOWN OF COCHRANE**  
**Community Service**

**COCHRANE FAMILY & COMMUNITY SUPPORT SERVICES ADVISORY BOARD**

Minutes

**DATE:** Jan 8, 2020  
**TIME:** 6:30pm – FCSS Advisory Board Meeting  
**PLACE:** The 'Stable' Meeting Room, Cochrane FCSS

**Chairperson & United Way Rep:** Margaret Stevens  
**Vice Chairperson & Rural Rep:** Rick Lancaster  
**Town Council Rep:** Councilor Marni Fedeyko  
**Members:** Lyle Balmer  
Valerie Borsos  
Lorraine Palmer  
**FCSS Staff:** Kim Krawec, Manager, FCSS  
Nicole Copses, Administrative Assistant  
**Regrets:** Ryan Koudys-Stone  
Gresal Tapulao

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1. **Call to Order – Margaret Stevens, Chair**
    - a) Welcome
      - i. Margaret called the meeting to order at 6:32pm.
    - b) Introductions
  2. **Agenda**
    - a) Agenda Additions/Deletions
      - i. Add in Delegations /Committee Reports
      - ii. Delete CRC/PLC Funding update
    - b) Adoption of the Agenda

**MOTION:** Moved by Val Borsos that the FCSS Advisory Board adopt the Agenda for the Jan 8, 2020, Regular Board Meeting with the additions and deletions. All in favor.

**CARRIED**

3. **Adoption of Minutes from Previous Meetings**
  - a) Dec 4, 2019 – Regular Meeting

**MOTION:** Moved by Val Borsos that the FCSS Advisory Board adopt the Minutes from the Dec 4, 2019, Regular Meeting. All in favor.

**CARRIED**

**4. Delegations/Committee Reports**

- a) Town Council Report – Councilor Fedeyko (verbal)
  - i. First Council meeting for this year is on Jan 13, 2020.
  - ii. Marni shared that COLT (transit) is now a paid service; we haven't received all the buses, bi-weekly garbage pickup will be going back to Council, Jack Tennant Bridge is on track and on time, railroad fencing is coming in right away, Tech Innovation Hub/Transit Hub was approved by Council.
- b) Manager's Report – Kim Krawec (verbal)
  - i. Discussed in the New Business below.

**5. New Business**

- a) Board election – Chairperson, Vice Chairperson
  - i. The Advisory Board held an election for Chairperson and Vice Chairperson. Margaret Stevens was voted chairperson; Rick Lancaster was voted Vice Chairperson.

**MOTION: Moved by Val Borsos that the FCSS Advisory Board adopt the election as discussed. Marni Fedeyko seconds the motion. All in favor.**

**CARRIED**

- b) Confidentiality Agreements
  - i. The Advisory Board members signed Confidentiality Agreements.
- c) Code of Conduct Agreements
  - i. The Advisory Board members signed Code of Conduct Agreements.
- d) Funding update – Kim
  - i. Kim provided an update on the funding for Parent Link Centre, Resource Centre and Home Visitation programs.
- e) 2020 Grant Council presentation – Kim
  - i. Margaret and Kim will be presenting our grant funding recommendations to Council on Jan 27, 2020.
- g) Fundraising – Kim
  - i. The Advisory Board discussed fundraising ideas and the potential of having a fundraising sub-committee.
- h) Discussion on standing agenda items
  - i. The Advisory Board decided to keep all agenda items as is.

**6. Ongoing Business**

- a) Cochrane Cares (Standing Item) – Kim
  - i. N/A

