

**TOWN OF COCHRANE**  
**Community Service**

**COCHRANE FAMILY & COMMUNITY SUPPORT SERVICES ADVISORY BOARD**

**Meeting Minutes**

**DATE:** January 9, 2019  
**TIME:** 7:00pm  
**PLACE:** The 'Stable' Meeting Room, Cochrane FCSS

**Chairperson:** Kim Krawec (interim)  
**United Way Representative:** Margaret Stevens  
**Town Council Rep.:** Councilor Marni Fedeyko  
**Members:** Rick Lancaster  
Lyle Balmer  
Jill Ransom

**FCSS Staff:** Kim Krawec, Manager, FCSS  
Cindy Adekat, FCSS Coordinator

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**Start:** 7:04pm

**1. Call to Order – Kim Krawec**  
(a) Welcome

**2. Agenda**  
(a) Adoption of Agenda

**Motion:** Moved by Jill Ransom, that the FCSS Advisory Board adopt the agenda for the January 9, 2019 Board Meeting.

**Second:** Rick Lancaster **Carried**

**3. Adoption of Minutes from Previous Meeting**  
(a) December 5, 2018 – Regular Meeting

**Motion:** Moved by Margaret Stevens that the FCSS Advisory Board adopt the Minutes from the December 5, 2018 Regular Meeting.

**Second:** Rick Lancaster **Carried**

#### 4. Delegations/Committee Reports

- (a) Town Council Report – Councillor Fedeyko (verbal)
  - i. Council has had the past month off (since December 12, 2018)
  - ii. 1<sup>st</sup> meeting of 2019 will be January 14<sup>th</sup>
  - iii. Anticipates 2019 being a ‘great year’ with regard to 4 initiatives
    - a. Transit
    - b. Tri-site
    - c. ¼ section of land annexed from RVC for outdoor recreation facility (serviced after June)
    - d. Sunset Ridge 3<sup>rd</sup> Phase which will provide an additional exit from the neighbourhood
  - iv. 2019 Budget was passed
- (b) Manager’s Report – Kim Krawec (verbal)
  - i. FCSS staffing request (Staff Equity) was passed
  - ii. Perfect Mind registration software system
    - a. Registration system launched January 7<sup>th</sup>
    - b. Online registration is available once again
  - iii. 2019 focus will include a Strategic Planning process

#### 5. Ongoing Business

- (a) FCSS/UW Grant Funding Allocation Recommendation to Council
  - a. Margaret will present the recommendation to Council at the January 28<sup>th</sup> Council Meeting

- (b) Election of Chair & Vice-chair

**Motion:** Moved by Lyle Balmer that Margaret Stevens be elected Chair of the Cochrane FCSS Advisory Board

**Second:** **Jill Ransom** **Carried**

**Motion:** Moved by Margaret Stevens that Rick Lancaster be elected Vice-chair of the Cochrane FCSS Advisory Board

**Second:** **Lyle Balmer** **Carried**

- (c) United Way Fundraiser Update – Margaret & Marnie
  - a. Margaret shared that McDonald’s of Cochrane has already expressed interest in doing a United Way fundraiser for 2019
  - b. Marni shared that the total revenue generated from the Jail & Bail fundraiser is \$6,574.74. The Board will determine how the dollars raised will be allocated at a later date.

**6. Round Table Items**

- (a) Board members information sharing – Board Member Recruitment
  - i. **Rick Lancaster** – shared that the Prostate Cancer Centre utilizes a Skills Matrix when seeking new board members. That way they are targeting individuals in possession of those skills missing from or needed by the board.
  - ii. **Jill Ransom** - shared that approaching the Chamber of Commerce may result in applications for the board from representatives from a different sector.
  - iii. **Marnie Fedeyko** - shared that it would be beneficial to the board to have representation a greater diversity of individuals
    - a. LGBTQ2+
    - b. Newcomers
    - c. Lived experience

**7. Correspondence:**

- (a) None

**8. Next Meeting:** Wed, Feb 6, 2019 at 7:00pm

**9. Adjournment:** 8:58pm

2019.02.13

Date

  
Margaret Stevens, Chair

Feb 13, 2019

Date

  
Cory Lahoda, Recording Secretary