

TOWN OF COCHRANE
Community Service

COCHRANE FAMILY & COMMUNITY SUPPORT SERVICES ADVISORY BOARD

MINUTES

DATE: March 6, 2019
TIME: 6:30pm (new time)
PLACE: The 'Stable' Meeting Room, Cochrane FCSS

Chairperson & United Way Rep: Margaret Stevens
Town Council Rep: Councilor Marni Fedeyko
Members: Lyle Balmer
Jill Ransom

FCSS Staff: Kim Krawec, Manager, FCSS
Cindy Adekat, FCSS Coordinator
Cory Lahoda, Administrative Assistant

Regrets: Rick Lancaster, Vice Chairperson & Rural
Rep

Start: 6:37PM

1. **Call to Order – Margaret Stevens, Chair**
 - (a) Welcome
2. **Agenda**
 - (a) Agenda Additions/Deletions
 - (b) Adoption of the Agenda

MOTION: Moved by Jill Ransom, that the FCSS Advisory Board adopt the Agenda for the March 6, 2019, Regular Board Meeting. All in favor.

CARRIED

3. **Adoption of Minutes from Previous Meetings**
 - (a) February Minutes delayed until April meeting
4. **Delegations/Committee Reports**
 - (a) Town Council Report – Councillor Fedeyko (verbal)
 - i. Marni shared she was away during that last Council meeting, but she did specifically phone in to participate during the vote on garbage pick-up. It was proposed to move to biweekly, but was voted down 5-2. The community is mixed on this topic and we need to do more education on it, although the Manager has worked hard on this topic on such a short time. It will likely come back sooner then later as we

do have a goal to reduce it by a certain time. We also don't want to lose the momentum the manager has worked hard to engage the public on.

- ii. Discussed how the Town is continuing work on their network systems.
- iii. Sunset Ridge has a new pedestrian crossing. There will be more going in around town over time. Marni gave a little background on the crosswalks.

(b) Manager's Report – Kim Krawec (verbal)

- i. Kim shared a bit about the Access Card and how we're exploring ways to utilize it, as well as within other Town departments. (eg. Eco Centre etc.)
- ii. The Town of Cochrane and Cochrane Society for Housing Options have partnered to apply for a federal grant to address homelessness. A community meeting was held on February 27 to gather stakeholders and seek support.
- iii. Marg, Cindy and I completed interviews for the FCSS Advisory Board. All candidates that we interviewed were incredibly strong. Recommendations have been put forward and we anticipate that our recommendations will be presented at the March 11 Council meeting.
- iv. FCSS offers a volunteer Income Tax Program. We have two amazing long-term volunteers that facilitate this program. The program is incredibly well utilized.
- v. Rather than having each area submit a Board Report we have decided to include 'Program Highlights' in the Board package. This will help to increase awareness of the different programs we offer. You will begin to receive program highlights in your April Board package.
- vi. Kristin Immel (Poverty Reduction portfolio with FCSS) has organized a poverty simulation with United Way on April 2 (10:30-12). 'Make the Month' is designed to increase awareness of the challenges that low income people face.
- vii. We are implementing new summer programming in neighborhoods through FCSS. We will be offering 'Park and Play' where free activities will be offered throughout different parks throughout the summer. FCSS has partnered with the PLC to offer this new program.
- viii. We have been experiencing some significant challenges with technology this past month which has put us behind in many different projects.
- ix.

5. New Business

- (a) 2019 Meeting Schedule
 - i. Kim passed out year the plan. (attached)
 - ii. Open to feedback
 - iii. Planning an opportunity to mingle with the FCSS staff team in June. Will include refreshments.

6. Ongoing Business

- (a) Board Recruitment and Recommendations
 - i. Marg shared the interview process and they did five out of six interviews. (they couldn't reach the sixth applicant) All were great candidates.
 - ii. Discussed process going forward. **Update:** It won't be on the Council agenda until early April.
- (b) 2018 Final Reports – Kim
 - i. Discussed some questions regarding final reports. See Cory for notes.
 - ii. Agreed to move forward and complete the 2019 agreements.
- (c) 2019 Cheque Presentation – **Wed, Apr 3, 6pm**
 - i. We would like to schedule the cheque presentation/photo opportunity for the grant groups before the next Board meeting. Instead of individual giant cheques we'll do a photo with everyone and one giant cheque for FCSS and one for United Way for the full amounts. We'll do a thank you to the groups and all they do.
 - ii. We hope to have a full board by the April meeting and will schedule orientations for the new board members outside of our regular board meetings.
- (d) Cochrane Cares (Standing item) – Kim/Cindy
 - i. Nothing new at this time.
- (e) United Way Update (Standing item) – Margaret
 - i. Nothing new at this time.
- (f) Rural Update (Standing item)
 - i. Margaret shared it's been quiet in her area.
- (g) Caregiver Support Update (Standing Item)
- (h) Community Issues (Standing item)
 - i. Food hamper increases,
 - ii. Marni shared five new RCMPs that were previously approved are now coming on board in the next couple of months.

7. Round Table Items

- (a) Board members information sharing

8. Correspondence

- (a) None

- 9. Next Meeting:** Apr 3, 6:00pm Cheque Presentation
Apr 3, 6:30pm Board Meeting

10. Adjournment: 8:16pm

Apr 3, 2019
Date

M. Stevens
Margaret Stevens, Chair

Apr 3, 2019
Date

Cory Lahoda
Cory Lahoda, Recording Secretary