



## TRI-SITE CONCEPT PLAN ADVISORY GROUP MINUTES

**TIME:** 6:00 pm  
**DATE:** Thursday July 12, 2018  
**PLACE:** Boys & Girls Club, 111- 5<sup>th</sup> Ave W

Chairperson: Susan Flowers  
Members Attending: Samantha Chrysanthou  
Jared Kassel  
Valerie McCracken  
Emily Nattress  
Art Norris  
Jackie Shier  
Robin Usher  
Kevin Firkus  
Jill Bilodeau

Town of Cochrane Administration Attending: Gerry Murphy, Senior Manager Community Services  
Nicole Copses, Recording Secretary

Consultants Attending: Leighton Ginther, Urban Systems  
Ori Abara, Urban Systems  
Mike Coldwell, Urban Systems

Regrets: None

Lasagna will be served

1. Call to Order

Councillor Flowers (Chair) called the meeting to order at 6:08pm

2. Introductions

3. Agenda

3a Additions, Deletions, Adoption

*Moved by Gerry Murphy that 5c be deleted from the agenda*

*~carried unanimously~*

#### 4. Adoption of Minutes

*Moved* by Jackie Shier that the minutes be adopted as presented

*~carried unanimously~*

#### 5. Business

##### 5a What does Success look like?

1. Council?
2. Advisory Group?
3. Stakeholders?
4. Community?

The group discussed different ideas of what they thought success looks like

##### 5b Potential Risks?

The group discussed different ideas of what they identify as potential risks

##### 5c Walking Tour (wear sensible shoes) (Deleted)

##### 5d Community and Stakeholder Engagement

1. Engagement Goals
2. Expectation and Techniques
  - a. Community Engagement
  - b. Stakeholder Engagement
  - c. Council Engagement

*Moved* by Samantha Chrysanthou that the Tri-Site Concept Plan advisory Group's members email, and phone numbers be shared with the rest of the group

*~carried unanimously~*

##### 5e Delegation Day

1. Invitees
2. Timing
3. Attendance
4. Questions
  - a. Who are you? What space are you currently occupying? (400 Words Max)
  - b. What are your space needs now and into the future?
  - c. What is your organization's vision for the future?
  - d. Do you presently have operational funding?
  - e. What capital funding do you have to contribute or access?

f. Are there components of the space you would be able to share?

*Moved* by Art Norris that a small group meet with Town of Cochrane Communications Department to complete a Communication and Engagement Plan. The group will also finalize the questions to be sent out for the delegation days. This group will consist of Valerie McCracken, Jackie Shier, Susan Flowers and Nicole Copses.

*~carried unanimously~*

6. Next Steps?

Delegation Day July 26, 2018 starting at 2:30pm, location: Council Chambers, 101 RancheHouse Rd

Next meeting date August 9, 2018 starting at 6pm, location: Lions Club Event Centre, 109 5th Ave W

7. Adjournment

*Moved* by Robin Usher to adjourn the meeting at 8:37pm

  
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Chairperson

  
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Recording Secretary