

MINUTES

The Town of Cochrane Library Board
Tuesday, July 14, 2020

Trustees Present:

Cyndie Baum – Chairman
Jeff Covey – Vice Chairman
James Foran – Treasurer
Joan Urschel
Susan Flowers
Fred DuVal

Staff Present:

Jeri Maitland – Library Director
Karen Robertshaw – Accounting & HR Manager

Guests Present:

Elsa Gee – President, CUPE Local 1169

Trustees Absent:

Dean Rask

Public:

None

1. Call to Order

The meeting (held via Zoom) was called to order by the Chairman at 6:38pm

2. Agenda Approval

2.1 Additions
None

2.2 *Motion to approve agenda by Jeff Covey* *Carried*

3. Minutes Approval From Last Meeting

3.1 *Motion to approve May 12, 2020 minutes by Fred DuVal* *Carried*

4. Business Arising from the Minutes

4.1 Outstanding Action Items

-Current list of outstanding action items from previous meetings was reviewed; updated version and related documents will be distributed, and further updates will be provided at next meeting

Motion to develop a new Pandemic Policy to be included in the current Emergency Response Plan by Susan Flowers *Carried*

5. Reports

5.1 Library Director Report

-Library Director referred the Board to updates and documents that have been distributed via email and provided further details on current activities

5.2 Finance Committee Report

-Treasurer presented the May financial report

5.3 Marigold Report

-Current Marigold newsletter will be emailed to all Board members

Motion to accept all reports as information by Joan Urschel

Carried

6. Public Question Period

None

7. Next Meeting & Adjournment

-Next meeting will be Tuesday, September 1, 2020 at 7:00pm (meeting was subsequently changed to September 15, 2020)

-Meeting was adjourned by the Chairman at 7:05pm

Minutes approved by:



Cyndie Baum – Chairman

Date

Oct. 12/20



Jeri Maitland - Library Director

Date

Oct. 12/20