

**TOWN OF COCHRANE
Community Service**

COCHRANE FAMILY & COMMUNITY SUPPORT SERVICES ADVISORY BOARD

MINUTES

DATE: September 4, 2019
TIME: 6:30pm – FCSS Advisory Board Meeting
PLACE: The 'Stable' Meeting Room, Cochrane FCSS

Chairperson & United Way Rep: Margaret Stevens
Vice Chairperson & Rural Rep: Rick Lancaster
Town Council Rep: Councilor Marni Fedeyko
Members: Lyle Balmer
Ryan Koudys-Stone
Gresal Tapulao

FCSS Staff: Kim Krawec, Manager, FCSS
Cindy Adekat, FCSS Coordinator
Nicole Copses, Administrative Assistant

Regrets: Jill Ransom
Valerie Borsos

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1. **Call to Order – Margaret Stevens, Chair**
 - (a) Welcome
 - a. Margaret called to order at 6:35pm

 2. **Funded Group Presentations- 6:35pm**
 - (a) Seniors on the Bow - Diane Hunter
 - I. Diane shared that Seniors on the Bow currently has approximately 300 members. The beginning of Sep is registration time therefore the centre is very busy right now.
 - II. Diane shared three inspirational stories about a few of the members of Seniors on The Bow.
 - III. Discussion on the staffing and costs of the centre. There is currently 1 paid employee the rest of the people working are volunteers.
 - IV. Diane shared that the FCSS team have been helping Seniors on the Bow staff use a social lens when talking to members.

 - (b) Cochrane and Area Victim Services – Lauren Delahunt
 - I. Unable to attend, scheduled for the next meeting

 - (c) Cochrane and Area Hospice Society – Sandra Scott
 - I. Unable to attend, scheduled for the next meeting

End presentations: 7pm

3. Agenda

- (a) Agenda Additions/Deletions
- (b) Adoption of the Agenda

MOTION: Moved by Rick Lancaster that the FCSS Advisory Board adopt the Agenda for the September 4, 2019, Regular Board Meeting. All in favor.

CARRIED

4. Adoption of Minutes from Previous Meetings

- (a) June 5, 2019 – Regular Meeting
 - I. Gresal would like the spelling error fixed.

MOTION: Moved by Lyle Balmer that the FCSS Advisory Board adopt the Minutes from the June 5, 2019, Regular Meeting with corrections. All in favor.

CARRIED

5. Delegations/Committee Reports

- (a) Town Council Report – Councillor Fedeyko (verbal)
 - I. There were no council meetings this summer; the next meeting is this Mon. It is a smaller agenda for this meeting however the next few months will be quite heavy with discussions on transit, roads and budgets.
 - II. Discussion on the funding that Council awards to groups. There are so many groups that it is challenging to support them all.
 - III. Discussion around the Tri-Site locations, taxes and the Sunset Community.
- (b) Manager's Report – Kim Krawec (verbal)
 - I. Melissa Sawatzky and Kim attended the Stony Nakoda Parent Link Centre Grand Opening on Aug 7, 2019. It was an amazing ceremony and will be an incredible asset to families with young children.
 - II. Cindy Adekat and Angela Christ provided a presentation to the Parks and Recreation Committee on Aug 20, 2019. They provided an update on the leisure programming, neighbourhood programming and community association support that our team is providing.
 - III. Staffing Changes: This summer we said goodbye to two amazing staff members. Brenda Dennis retired in Jul from her role as Community Liaison and Programmer for Older Adults – Hilary Cornelius-Storman has replaced her position. Sharon MacDonald vacated her position with Community Helpers to move out East with her family. Her position was recently filled by Mae Kroeis. Deanna Kemp joined our administrative team in Jul (Val MacGillivray moved in Jun). We are currently recruiting for a Community Programmer Leader position.
 - IV. Cory Lahoda and Kim are working to finalize the Emergency Social Services Response Plan. The goal is to have a finalized document by Oct 31, 2019.

- V. We are planning our Second Annual Luncheon to thank our funders on Wed, Oct 16, 2019. This is an opportunity to thank our funders and provide updates on the programs and services that we provide to the community. Cory and Kim are working on developing a Summary Report to highlight our successes that can be distributed to our funders at the luncheon.
- VI. FCSSAA Conference – Nov 27-29, 2019 (Resilient People Strong Communities).

6. New Business

(a) Review Funded Projects Mid-Year Reports

- I. Handed out the mid-year reports from the groups that were funded this year, information for the board to review.

7. Ongoing Business

(a) 2020 Grant Process update - Cindy

- I. Discussion on the 2020 grant process. The deadline for submission is Sep 25, 2019. The packages will be sent to the board on Sep 27, 2019. If there are any questions the applicants will have until Oct 9, 2019 to respond. The presentations will be on Oct 23, 2019 and decision night will be Nov 6, 2019.

(b) Cochrane Cares (Standing Item) – Kim/Cindy

- I. Cindy shared that the Cochrane Cares book continues to be relevant. The recent interviewees have referenced the report.

(c) United Way Update – Margaret

- I. The partnership meeting was postponed.
- II. Margaret will send McDonald's an email to confirm that we can look forward to participating in a fundraising project with them again.
- III. We will have a United Way representative at our grant decision night.

(d) Rural Update – Rick

- I. N/A

(e) Caregiver Support Update (Standing Item) – Rick

- I. The start of the next Compass for Caregiver Program is Oct 2, 2019.
- II. There will be some changes coming to the program from Caregivers Alberta, organizations who will be offering the program will be asked to pay a license fee and people who will be attending the program will be asked to pay a minimum fee to attend the program of \$100.00. This will be a challenge for people to participate in the program. Cindy has forwarded concerns to Caregivers Alberta.
- III. Discussion around the caregiver program and how to move forward.

8. Round Table Items

(a) Board members information sharing

- I. Ryan will be showing a movie at the park in Riversong. On Oct 16, 2019 he will be attending the Community Association fall gathering at Killarney's.
- II. Gresal shared that he was part of a group that was able to display a diversity art exhibit in Edmonton at city hall. The board discussed if it could be brought to Cochrane and where it could be shown.
- III. Marni shared she was the top fundraiser for Stranded in Water Valley and the three Cochranites who participated in the event fundraised just short of \$15,000.00. Discussion around if it would be possible to have a fundraiser and show the final product of the Stranded in Water Valley show? Marni will be participating in a fundraiser for Big Hill Haven and a private fundraiser for a community member.
- IV. Lyle shared that Home Reno Heaven has spent a year in their new building on Charlesworth Drive. He also shared that the Cochrane Planning Commission has been busy lately.
- V. Rick shared that he will be away for the month of Oct.
- VI. Margaret shared that the Cochrane and Area Hospice Society hasn't been approved for the official name change yet. The comfort care kit brochures are ready; the doctor's offices in town will all get a copy.

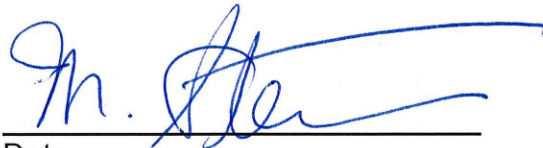
9. Correspondence

(a) None

10. Next Meeting:

- (a) Oct 2, 6:30pm
- (b) Oct 23, 5:30pm – Grant Presentations

11. Adjournment: 8:45pm



Date

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Oct 2, 2019

Margaret Stevens, Chair

Oct 2, 2019

Date



Nicole Copses, Recording Secretary