

TOWN OF COCHRANE
Development & Community Service

COCHRANE FAMILY & COMMUNITY SUPPORT SERVICES ADVISORY BOARD

Minutes

DATE: Sept 9, 2020
TIME: 6:30pm
PLACE: The 'Stable' Meeting Room, Cochrane FCSS

Chairperson & United Way Rep: Margaret Stevens
Vice Chairperson & Rural Rep: Rick Lancaster
Town Council Rep: Councillor Marni Fedeyko

Members: Gresal Tapulao
Valerie Borsos
Lyle Balmer
Lorraine Palmer

FCSS Staff: Kim Krawec, Manager, FCSS
Nicole Copses, Administrative Assistant

Regrets: Ryan Koudys-Stone

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1. **Call to Order – Margaret Stevens, Chair**
 - i. Margaret called the meeting to order at 6:05pm.
 2. **Agenda**
 - a) Agenda Additions/Deletions
 - i. N/A
 - b) Adoption of the Agenda

MOTION: Moved by Rick Lancaster that the FCSS Advisory Board adopt the Agenda for the Sep 9, 2020, Regular Board Meeting. All in favor.

CARRIED

3. **Adoption of Minutes from Previous Meetings**
 - a) Jun 10, 2020 – Regular Meeting

MOTION: Moved by Lyle Balmer that the FCSS Advisory Board adopt the minutes from the Jun 10, 2020, as amended, Regular Meeting. All in favor.

CARRIED

4. Delegations/Committee Reports

- a) Town Council Report – Councillor Fedeyko
 - i. Councillor Fedeyko shared that Council will be meeting in person on Sep 14, 2020
 - ii. Councillor Fedeyko provided an update on pride week.

- b) Manager's Report – Kim Krawec
 - i. Kim shared information on staff moving back to working in the office. They have been split into three teams and are working one week in the office and two weeks from home. A few of our areas are starting to have all staff back in the office.
 - ii. Kim shared the COVID-19 protocols and information for protecting the staff and public.
 - iii. Kim updated the Advisory Board on the Family Resource Network (FRN), the renovations are almost complete, 6 offices will be moved over to the FRN building. A coordinator was hired for the FRN her name is Heather Hayes.
 - iv. Kim shared a staffing update.
 - v. Kim noted that the Emergency Social Service plan will be updated.
 - vi. Kim provided an update regarding the Social Recovery Task Force.

5. New Business

- a) Grant funding process (attached)
 - i. The Advisory Board discussed 2021 grant application. The application has been streamlined and sent out to the previously funded groups. An ad has been placed in the newspaper and it is noted on the website.

- b) Call for Resolutions (attached)
 - i. The Advisory Board discussed the call for resolutions from the FCSSAA. No resolutions to be brought forward at this time.

- c) Strategic Planning
 - i. Kim shared that we are undertaking strategic planning. We are creating seven work plans that align with the strategies that were chosen.

- d) Annual Fundraisers
 - i. The Advisory Board discussed the options for annual fundraisers this year. Margaret will reach out to McDonald's to see if they are still interested in participating in a fundraising day.

- e) Terms of Reference
 - i. The Advisory Board postponed this topic.

6. Ongoing Business

- a) None

