



TRI-SITE CONCEPT PLAN ADVISORY GROUP MINUTES

TIME: 6:00pm
DATE: Thursday Oct 18, 2018
PLACE: EOC, RancheHouse 2nd floor, 101 RancheHouse Rd

Chairperson: Susan Flowers
Members Attending: Samantha Chrysanthou
Jared Kassel
Valerie McCracken
Art Norris
Jackie Shier
Robyn Usher
Kevin Firkus

Emily Nattress

Town of Cochrane
Administration Attending: Gerry Murphy, Senior Manager Community
Services
Nicole Copses, Recording Secretary

Consultants Attending: Leighton Ginther, Urban Systems
Ori Abara, Urban Systems
Chunn Mann, Urban Systems
Lee Gibbins, Urban Systems

Regrets: Jill Bilodeau

Dinner will not be served

1. Call to Order

Councillor Flowers (Chair) called the meeting to order at 6:11pm

2. Agenda

2a Additions, Deletions, Adoption

Councillor Flowers suggested we remove item 4c

Valerie McCracken motioned to adopt the agenda as amended

~carried unanimously~

3. Adoption of Minutes

3a Oct 4, 2018

Samantha Chrysanthou motioned to adopt the minutes as presented

~carried unanimously~

4. Business

4a Site Assessments and Scenario Development

i. Preferred scenario review and refinement

The Advisory Group discussed the rationale behind the proposed preferred scenario. The Advisory Group decided they needed to create a matrix to provide clarification on which group or organizations will be part of the concept plan and which would not be.

ii. Confirm the "no's" on the themes and ideas

iii. Rationale on why themes and ideas are "no's"

iv. Identify preferred scenario

The Advisory Group deferred this business to the next meeting

4b Concept Development and Implementation Strategy

i. Key design elements:

a. Experiencing each site

b. Spatial requirements

The Advisory Group deferred this business to the next meeting

4c Project Process and Timing

i. Overview and current status

The Advisory Group deferred this business to the next meeting

4d Communications and Engagement

i. Informal engagement updates

ii. Online activity update

iii. Confirm next public meeting date

N/A

4e Team Updates and Learning

i. Precedent project sharing

N/A

- 4f Next Steps and Important Dates
i. Advisory Group Meeting 6 pm Nov 8, 2018, FCSS Meeting Rooms,
209 2nd Ave

The Advisory Group added another meeting date of Nov 1, 2018 at
6pm

5. Adjournment

Valerie McCracken motioned to adjourn the meeting at 9:06pm

~carried unanimously~



Chairperson



Recording Secretary