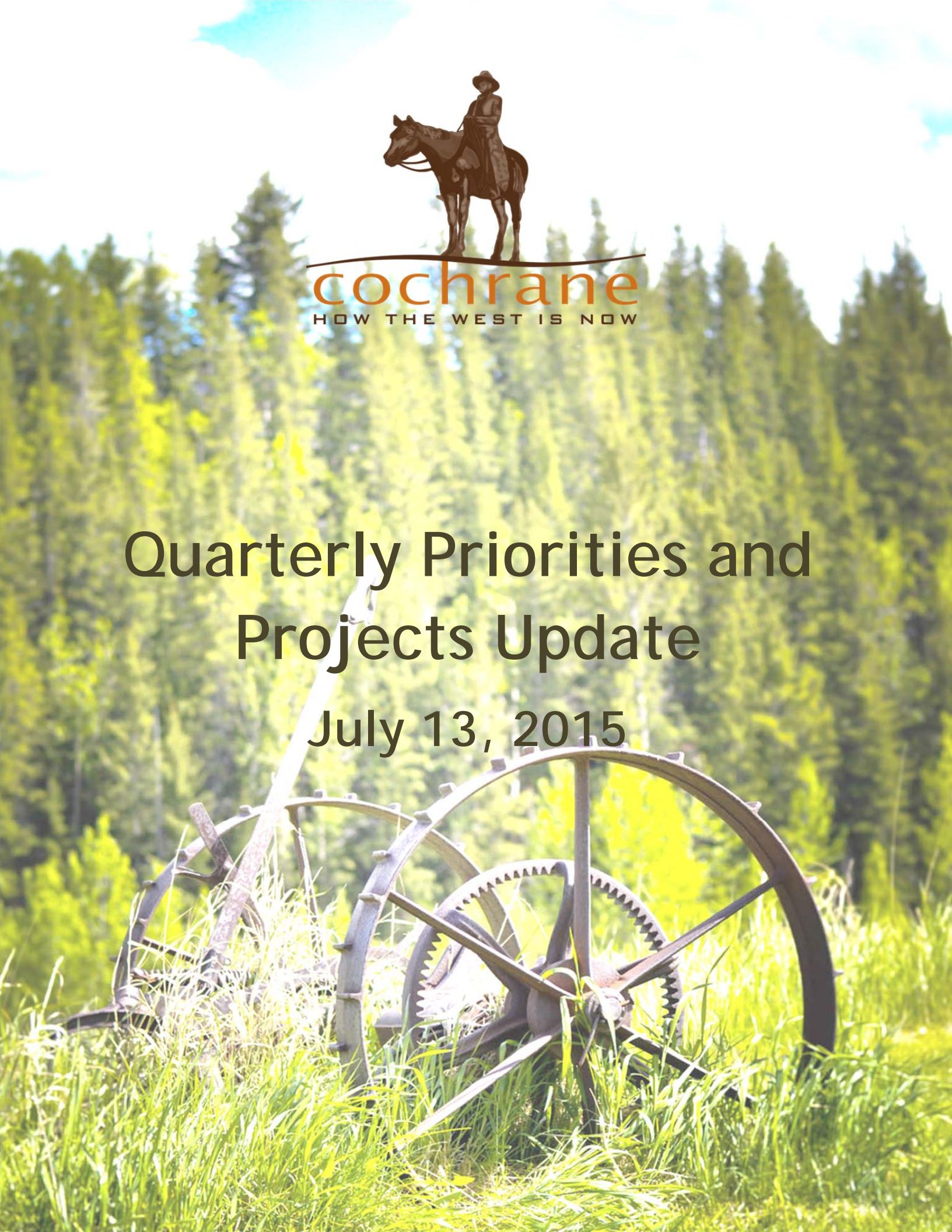




**cochrane**  
HOW THE WEST IS NOW

# Quarterly Priorities and Projects Update

July 13, 2015



## VISION

Proud of Cochrane's heritage, embracing our future, we are a dynamic organization creating municipal excellence.

## MISSION

To protect and promote Cochrane as a unique community through our dedication to public service.

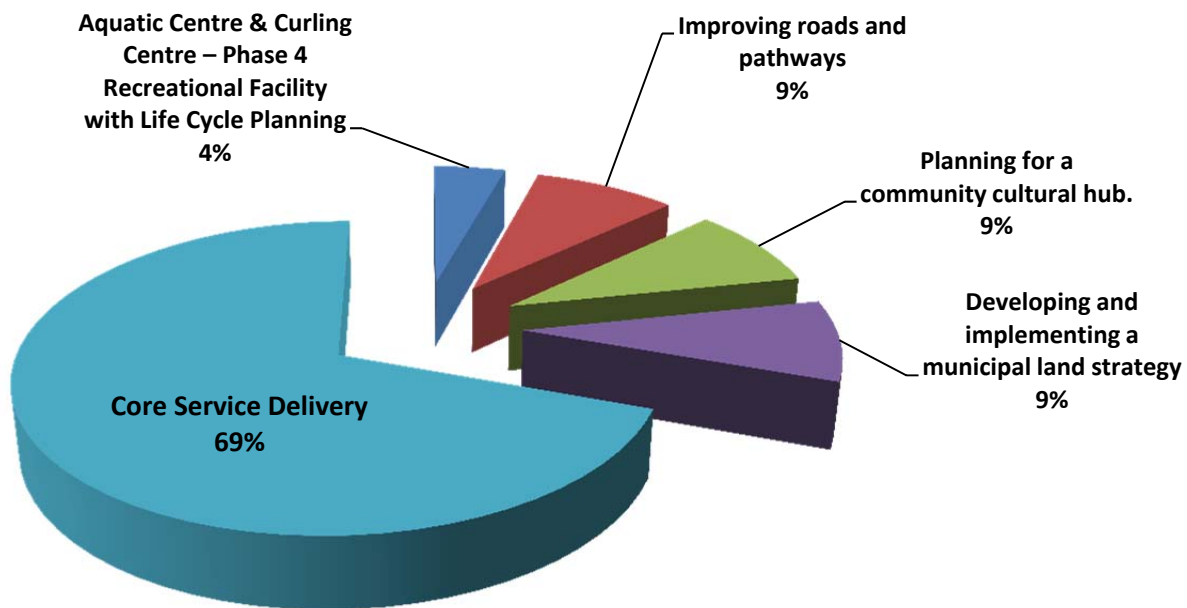
### 2015– 2018 Council Priorities

1. Focus attention and resources on Aquatic Centre & Curling/Multisport Centre – Phase 4 Recreational Facility with Life Cycle Planning.
  - Fundraising committees are actively seeking donations and sponsorships for aquatic centre and curling club.
  - Rock the Waves campaign is at \$4.5 million
  - May 8, 2015 a community event was held to celebrate the start of construction.
  - Steel has been erected over the Curling/Multisport Facility
2. Focus attention and resources on improving roads and pathways.
  - Riverfront Park phase 2 construction underway connecting Riverview to West Valley along the north banks of the Bow River
  - Riverfront Park completion estimated July 31 with an official grand opening celebration being planned for the end of August.
  - Connecting Cochrane in progress; discussions under way with Alberta Transportation on solutions for highways
3. Focus attention and resources on planning for a community cultural hub.
  - Initial meetings with stakeholders is underway
4. Focus attention and resources on developing and implementing a municipal land strategy.
  - Land acquisition strategy in progress

**BUSINESS GOALS**

Town of Cochrane Administrative sections used the approved 2015 – 2018 Strategic Plan and the 2015 Council Priorities to create their business goals to support current service levels and advance Council priorities.

**2015 Business plan goals**



**STRATEGIC PLAN GUIDING THEMES:**

**SUSTAINABLE COMMUNITY BUILDING:** Together we create a complete community through a balance of environmental, economic, and social infrastructures.

**COMMUNICATIONS:** Together we enhance communication by working collaboratively, building positive relationships, and sharing information and resources.

**ORGANIZATIONAL EXCELLENCE:** Together we create and enhance an effective organization, encouraging continual improvement, innovation and accountability.

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## **Projects & Priorities Key Result Areas**

### **1. Open Space Master Plan – Development and Construction of Riverfront Park**

- Phase 1 construction completed.
- Majority of Phase 2 construction estimated to be completed by July 31 2015.
- Official Grand Opening being planned for August 29, 2015

### **2. Quarry Development - Centre Avenue Construction**

- A number of development permits have been issued for new retail stores that will open over the course of the next few years.
- Development has recently commenced in South West corner
- Discussions regarding the North West corner began in June 2015

### **3. Old Town Hall Site**

- Strategic Session with Council is scheduled for July 14<sup>th</sup>
- Public engagement slated to start in August
- Completed recommendations for the Old Town Hall site and Request For Proposal ready for October.

### **4. Police Station – Location and Schematic Design Phase**

- Working with land owner on a purchase agreement for the Police Station land
- Upon completion of acquisition, a Request For Proposal will go out for a project manager and final design phase will be completed.

### **5. Recreation, Arts & Culture Advancement**

- Fundraising committees are actively seeking donations and sponsorships for aquatic centre and curling club.
- Rock the Waves campaign is at \$4.5 million
- May 8, 2015 a community event was held to celebrate the start of construction.
- Steel has been erected over the Curling/Multisport Facility

### **6. Streets Improvement Project**

- Activity may seem slow since the roadways were milled out. There was a change in the initial project schedule based on an opening by the sub-contractor with the specialized milling equipment. It was agreed to proceed ahead of schedule with this step and utilize the milled asphalt.

- Crack sealing and concrete removals/installations are scheduled to begin July 8
- The milled asphalt was repurposed at the historic Ranche. The millings were hauled and spread by town forces over the existing parking lot.
- This material will provide a better experience for all the users as well as reduce maintenance costs.

#### **7. RancheHouse Access:**

- Weather has had an impact on progress. The material needs to dry out completely to provide a proper road base and long term performance on the road.
- Based on current weather forecasts and material condition, the tentative schedule has paving to commence on Thursday, July 8
- The project is still on schedule.

#### **8. Implementation of the Town of Cochrane Zero Waste Framework**

- Multi-Unit Recycling Strategy approved by Council Q2 2014; Program roll out Q1/Q2 2015, Bylaw effective June 1, 2015.
- Results and additional public engagement for organics and Industrial, Commercial and Institutional sector strategies completed.
- Residential Organics Strategy was presented to Council in May 2015. Council directed administration to implement the Residential Organic Waste Diversion Strategy and return to Council with the necessary amendments to the Waste Management Bylaw needed to facilitate the strategy with implementation no later than June 2016.

#### **9. Renewable Energy Framework**

- Stakeholder and Community engagement has been completed.
- Second newsletter set to be released in the summer that summarizes the technology options available for the framework
- Council approved the Renewable Energy Framework in March and adopted Policy 2003-01 Renewable Energy Framework at the April 27, 2015 meeting.

#### **10. Transportation Master Plan – Connecting Cochrane**

- Project completion was pending further study of Highway 1A/22 with Alberta Transportation, however administration is proceeding with finalizing project in Fall 2015 in the absence of a final highway solution.

### **11. Fire Services Master Plan**

- Complete Fire Master Plan end of Q3 2015.
- Recommendations to be presented to Council in Q4, 2015.

### **12. Integrated Downtown Action Plan**

- Continuing to explore and pursue land acquisitions for priorities identified in the plan.
- Comprehensive planning exercise on the Town owned 5<sup>th</sup> Avenue site to be started in 2015.
- Reengagement with the Province is required on the public washroom and pedestrian access through the provincial parking lot for the historic downtown area.
- Temporary Washroom deployed July 8<sup>th</sup> and opened July 9<sup>th</sup> at the 4<sup>th</sup> Ave Road closure.
- Meetings with CP Rail on the At-Grade crossing are being scheduled.

### **13. Economic Development Strategy**

- Working with the Historic Downtown Business Group to identify projects that will help energize the area.
- Working to attract new businesses to the SouthBow employment lands when ready for development.

### **14. Flood 2013**

- Work continues to be done on repairing the damage from the flood.
- A number of pathway repairs have been completed as part of the Riverfront Park development.
- Jumping Pound Creek erosion control and flood mitigation work scheduled to begin July 15, 2015.
- Still waiting the new Bow River Hydrology study to determine if any mitigation is required and appropriate by the Water Treatment Plant and the north edge of Bow Meadows.
- Water Treatment Plant intake project and solution still being worked on by engineers.
- Refurbishing analysis of intakes completed, recommendations being implemented, modifications to piping and building to accommodate method of refurbishing.

### **15. Crisis Communications**

- Crisis Communication Plan updated with plans to expand staff group trained in both media relations and crisis communications.

## **16. Internal communication**

- Monitors installed for internal messaging.
- Further design of SharePoint framework (part of Office 365 project) to develop an updated Intranet and facilitate centralized storage that will relieve pressure on current network storage.
- Human Resources and management teams working on initiatives related to previous employee survey feedback.

## **17. Public Engagement**

- Follow up to Community Survey through a citizen focus group confirmed positive results overall and underlined some specific areas of improvement. In particular, the high level of customer service delivery and staff knowledge was confirmed.
- Council priorities discussed through engagement at the annual Trade Show
- Second annual Doors Open event completed with great success and new business participation.
- Rock The Waves community celebration brought many residents and officials out to celebrate and join the fun; plans underway for opening Riverfront Park.

## **18. Town Messaging Signs**

- Design and tender processes underway for two messaging signs. Anticipated installation Fall 2015 at Glenbow Drive and 5th Avenue and Griffin Road near Grande Boulevard.

## **19. Departmental process reviews**

- Review and potential implementation of computerized building permits.
- Streamlining compliance certificate and development permit procedures.
- TRIM (Toss and Recycle Information Management) project for paper reduction and sorting for records management completed.

## **20. Human Resources Program Development**

- Ongoing support to labour/management program with collective bargaining currently underway.
- Bi-annual compensation review initiated with collaborative intermunicipal approach.
- Workforce planning framework advancing.
- Onboarding programs under development.
- Human Resources metrics tested and being further developed.
- Human Resources Information System and process improvements achieved.

## 21. Staff Development

- Respectful Workplace training completed by most staff; program evolved to maintenance.
- Health and Safety training programs achieving strong participation.
- Further improvements of corporate training and development program through annual planning process.