

Town of Cochrane

Land Use Bylaw Review Project

Scope Summary

PHASE

1

Project Start-Up & Initiation

Major Tasks:

1. Develop Project Charter
2. Develop Project Management Plan
3. Establish Communications & Stakeholder Engagement Approach
4. Present Project Overview to Council (Milestone)

JAN-MAR
2018

PHASE

2

Review-Engage-Report

Major Tasks:

1. Publicly Announce Project
2. Internal Review of Land Use Bylaw, Policy, Plans and Legislation
3. Community and stakeholder land use bylaw training and education
4. Engage community, including internal and external stakeholders to identify land use and development needs, aspirations, concerns, difficulties and issues;
5. Prepare Background Report
6. Present Report to Council (Milestone)

MAR-
AUG
2018

PHASE

3

Research-Options-Approach

Major Tasks:

1. Research Solutions, Identify Approaches/ Strategies to Issues
2. Consult with Stakeholders and Public on Approaches/Strategies
3. Prepare Issues Resolution Summary Report
4. Present Report to Council (Milestone)

SEP
2018-
FEB 2019

PHASE

4

Draft-Consult-Establish

Major Tasks:

1. Draft Land Use Bylaw
2. Consult with Stakeholders and Public
3. Consolidate Changes and Final Review
4. Establish Proposed Land Use Bylaw (Milestone)

MAR-
AUG
2019

PHASE

5

Adoption

Major Tasks:

1. Present Proposed LUB to Council for 1st Reading
2. Hold Public Hearing
3. Present Proposed LUB to Council for 2nd Reading
4. Present Proposed LUB to Council for 3rd Reading & Adoption

PHASE

6

Implementation-Review & Monitoring

Major Tasks:

1. Publicly Announce Adoption of new Land Use Bylaw
2. Update Website, Forms, Maps etc.
3. Review and monitor new Land Use Bylaw performance and effectiveness
4. Present 6th Month LUB Monitoring Report to Council
5. Present 1 Year LUB Monitoring Report to Council

SEP-
NOV
2019

DEC
2019-
NOV
2020