

Before You Apply — Community Grants Checklist

Please review this checklist before starting your online application.

Eligibility

- Local not for profit organization
- Programs primarily benefit Cochrane residents
- Operations and services based in the Cochrane community
- No outstanding reports from previous Town grants

Core Documents

- Project or event budget breakdown
- Copy of incorporation documents
- Liability insurance
- Any additional supporting documentation

Project Preparation

- Clear project or program description and timeline
- Goals and measurable outcomes
- Detailed budget and funding sources
- Matching funds confirmed (if required)
- Town recognition plan
- Review the Cochrane grant policy and strategic plan
- Outline of how your project/event meets Council's strategic plan and community impact
- Demonstrated community need

Grant Stream Add-Ons (if applicable)

- Operational Grants:** 3-year organizational/operational/strategic plan
- Events Grants:** Event plan, attendance estimate, insurance (large events)
- Community Projects:** Sustainability or long-term impact plan
- Support/Training Grants:** Training details and proof of cost
- Youth Grants:** Sponsoring organization confirmed. Applicants must be of youth age (15-30 years).