



LETTER OF COMPLIANCE APPLICATION

TOWN OF COCHRANE PLANNING SERVICES

101 RANCHEHOUSE ROAD, COCHRANE, AB T4C 2K8

TEL: 403-851-2570 Email: planning@cochrane.ca

FOR OFFICE USE:

Date Received _____

Fee: _____

Receipt No. _____

Land Use District _____

Applicant Information			
Applicant Name(s):			
Phone Number:			
Email:			
Additional Recipient Email Address (if applicable):			
Property Address Compliance Requested For:			
Legal Description:	Lot(s)	Block(s) / Unit(s)	Plan Number
Development Permit Number (if re-applying after receiving non-compliance)			

Required Documentation
The following must accompany this application for the application to be considered complete: A Real Property Report (RPR) that is current within one (1) year of the application date. Surveys older than 365 days will not be accepted.
Application Fee (Can be paid in-person or over the phone) Residential Compliance Request: \$150.00 Commercial Compliance Request: \$300.00
Please note that the letter of compliance will be emailed to the address provided above. Should you require the letter to be sent to multiple recipients, please specify when submitting your application to planning@cochrane.ca

FOIP Notification: The personal information requested on this form is collected under the authority of the *Municipal Government Act*, Section 640, and the Alberta Freedom of Information and Protection of Privacy (FOIP) Act, Section 33(c) and is protected under Part 2 of that Act. Information collected by public bodies forms part of a file that may be available to the public. Please be advised that the information collected is used for processing this application, ensuring compliance with planning policies and may be used to conduct ongoing evaluations of services received by the Town of Cochrane. Questions about this collection can be submitted to: FOIP Coordinator, 2nd Floor, 101 Ranchehouse Road, T4C 2K8, 403-932-2674 or FOIP@cochrane.ca

Questions?
 Please do not hesitate to contact planning staff at planning@cochrane.ca or 403-851-2570